

Incident Investigation

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

The program is planned for one day. The goal is to provide participants reasons why incident investigation is important, discuss the different aspects of an investigation, and practicing techniques for determining the root cause of incidents. The training will include class discussions and exercises, with small group breakout sessions for case studies and other activities.

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

Participants will:

- ▶ Define Common Terms Used in Incident Investigations
- ▶ Explain the Need to Investigate Incidents
- ▶ Discuss the Tools Necessary to Properly Complete Investigations
- ▶ Four Techniques for Conducting an Investigation
- ▶ Understand the MIOSHA Injury and Illness Reporting Requirements
- ▶ Explain the Benefits of Incident Investigations

Required Class for
Safety & Health
Management Systems
Level Two
MTI Certificate

This course has been approved for both residential builders pre-licensure and continuing safety training requirements.

Facilitator

Robert Atkins is an Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. Robert currently provides consultation and training services for the northwest Michigan counties surrounding Grand Traverse county.

Before working with the State of Michigan, Robert was an Environmental, Health and Safety Supervisor and Plant Sanitation Supervisor. His duties included accident investigation, safety training for new employees, annual safety training for all employees, chair of plant Safety committee, forklift certification and permit holder for storm water, RO water and Non-contact cooling water permits. Additional responsibilities included administration of all plant sanitation events.

Robert has a long work history in food manufacturing and aerospace. He is a graduate of Regis University with a Bachelor's of Science degree in Business and Leadership.

Presenters: Robert Atkins, Occupational Safety Consultant and John Bodnar,
Senior Occupational Safety Consultant; MIOSHA-CET Division



Robert Atkins
Occupational Safety Consultant
MIOSHA, CET Division

Program Details

DATE: February 16, 2022

LOCATION: Wexford-Missaukee Career Technical Center
9901 E. 13th Street
Cadillac, Michigan 49601

COST: \$130 per person.
Includes warm lunch and course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 5:00 p.m.

DEADLINE: Register by February 9, 2022
Please register early!

CONTACT: Jennifer Gaffke – 231-876-2210
or jgaffke@wmisd.org

COSPONSOR: Wexford-Missaukee ISD

How to Register

Incident Investigation

Four Easy Ways to Register . . .

- ▶ **Phone:** 231 876-2210
- ▶ **Fax:** 231 876-2212
- ▶ **Email:** jgaffke@wmisd.org
- ▶ **Mail:** Jennifer Gaffke
Wexford-Missaukee
Career Technical Center
9901 E. 13th Street
Cadillac, Michigan 49601

Complete Separate Registration Form For Each Attendee

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____ (Required for Registration)
Credit Card # _____ Verification Code: _____
MasterCard ☐ VISA ☐ Exp. Date: _____
Print Credit Card Holder's Name: _____
Credit Card Billing Address: _____

**Please Make Check or Money Order Payable to:
Wexford-Missaukee CTC**

The meeting site and parking are accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Labor and Economic Opportunity (LEO) is an equal opportunity employer/program.